



31 Upper Ragsdale Dr. STE 4, Monterey, CA 93940 • (831) 384-6961 •

Everyone's Harvest: Certified Farmers' Markets 2022: Rules & Regulations Sign Off-Sheet

The purpose of the 2022 Rules and Regulations is to govern, administer, and manage Everyone's Harvest Certified Farmers' Markets. In issuing these rules, it is not our intent to burden participants, but to ensure the smooth operations. Please initial and sign below agreeing you and your employees understand the 2022 Rules & Regulations. Note some key points below:

_____ The Market Manager or Executive Director has the right to fine any Participant for not following Everyone's Harvest Rules and Regulations. Participant fines can range from \$15 to \$150. Failure to enforce any Rule or Regulation shall not constitute a waiver of enforcement of such Rules and Regulations at any future time.

_____ All Participants must accurately record gross sales for that market day to be turned into the EH Market Manager on site before leaving the Market for that day. It is the responsibility of each Participant to accurately record gross sales per market on EH CFMs paperwork. If Participants' sales are not being recorded accurately, it may lead to an internal audit of your business, as it pertains to EH CFMs.

CANCELLATIONS: All markets run rain or shine.

- Each CFM Participant in a year round market has four (4) cancellation passes, each CFM Participant in a seasonal market has two (2) cancellation passes.
- Participants are still required to give 48 hour notice to the EH Market Manager by calling **(831) 384-6961**. A no-show (failing to give prior notice) or cancelling in excess of their allotment for the season will result in a fine. Exceptions include a broken-down car, illness, or a family emergency.
- When a Participant calls to cancel, a definite commitment must be given that the Participant either will or will not be at the Market.
- It is the responsibility of each Participant to make judgments about the weather and determine her/his attendance based on her/his own judgments.

Please refer to the times below to ensure you are giving proper notice of your absence by calling (831) 384-6961:

Marina: Friday by 9:30 am

Pacific Grove: Saturday by 2:30 pm

East Alisal: Sunday by 10:30 am

Natividad Medical Center: Monday by 10:30 am

Salinas Valley Memorial Healthcare: Wednesday by 12:30 pm

Please refer to PG. 9 of Rules and Regulations to understand fines that will be applied if the Participant fails to give proper notice.

_____ Prior to approval for Certified Producers, a farm inspection will be done by EH Management. The Participant must grant permission to the EH Market Manager or any Member of EH Staff or the Board to enter the Participant's premises for the reasonable inspection of: land, facilities, proof of ownership, partnership agreement, land lease and other applicable agreements and documents in order to determine whether the Participant is in compliance with the Governmental Law and the Rules and Regulations. Such inspections can be made without prior notice during daylight hours. Refusal of such inspections will be considered an incident of non-compliance with these Rules and Regulations.

_____ **DISPLAY ALL PERMITS AND LICENSES:** All required documents shall be provided and must accompany all produce and products during transportation. During Market selling hours an original or certified copy of documentation must be displayed prominently.

_____ **PARTICIPANT SPACE:** Tents and shade set-ups must be tied down by at least 50 pounds on two sides to equal a total of 100 pounds at all times distributed throughout the tent. All connecting rods of the shade set-ups and weights must be secure in their fittings. Tarps must be securely fastened.

All boxes or crates of produce and other food products must be kept 6 inches off the ground under Section 27831 of the State Health & Safety Code.

_____ **SIGNAGE AND PROMOTION:**

1. Prices must be clearly posted on all products. Collusion among Participants to change prices or exertion of any influence, pressure, or persuasion to cause a Participant to increase prices is strictly forbidden (state law).

2. All Certified Producers must display, in some way, the following information: farm business, county business is conducted in, products sold, and a statement verifying that what is being sold was grown by that business.

3. All packaged products must be labeled with the name of the farm or Producer, the address and the weight of the contents (state law). Co-op products and labels are not acceptable; use farm/ Producer name while adding weight and lot numbers to verify that the product came from the Producer.

4. Organic and Conventional commodities sold in the same stall space need clear, visible and non-confusing signage stating which products are Organic and which products are Conventional. Failure to post these signs will result in non-compliance resulting in one warning and further non-compliance will result in not allowing both types of products to be sold in one booth space.

_____ **PARTICIPANT APPROVAL:** Each Participant must reapply and be approved each year for participation in each Everyone's Harvest Certified Farmers' Market. The decision to approve a Participant to participate in an Everyone's Harvest Certified Farmers' Market is made by the Executive Director or the Board of Directors with recommendations from the Market Manager.

_____ Participants are responsible to furnish Everyone's Harvest with copies of current required documents from the city, state, county and federal government for applicable activities the Participant conducts at the Market(s). It is the responsibility of every Participant at every Market to post their current required documents.

_____ **CERTIFIED PRODUCER (FARMER AND FISHERMAN) AND SEAFOOD BROKER.**

***Following Agricultural Code 47025 (a): Direct Marketing CCR 1392.9(b). 8. Load Lists, provided by Everyone's Harvest, are to be turned in before the end of each Market day. It is the sole responsibility of the Certified Producer to turn in a completed Load List to the Market Manager before leaving each Market. Load List is due after each Market. Failure to complete and turn in your Load Lists after each Market may result in a fine each time it is not turned into the Market Manager.

I, _____ (print name), understand and will abide by Everyone's Harvest 2022 Rules and Regulations.

(Signature)

(Date)