



Mailing Address: 31 Upper Ragsdale Dr. Ste 4 Monterey, CA 93940

Phone: (831) 384-6961 • www.everyonesharvest.org

**Everyone's Harvest: Certified Farmers' Markets 2022:
Participant Rules & Regulations Sign Off-Sheet**

The purpose of the 2022 Rules and Regulations is to govern, administer, and manage Everyone's Harvest Certified Farmers' Markets. In issuing these rules, it is not our intent to burden participants, but to ensure the smooth operations. Please initial and sign below agreeing you and your employees understand the 2022 Rules & Regulations. Note some key points below:

_____ EXPECTED BEHAVIOR 7.1 Anti-Harassment Policy: Harassment will not be tolerated by Participants, Employees, Contractors or any member of the Board at EH CFM(s), public events or meetings. This includes but is not limited to, use of abusive, profane or demeaning language and sexual harassment.

_____ 7.2 Ethics Code: EH Board believes that a code of ethics is basic to the conduct of EH CFM(s). All Participants, Employees, Contractors and any Member of the Board shall conduct their professional lives in accordance with following statement: "Be civil and respectful in professional interactions, avoiding discrimination, based on race, gender, sexual orientation, religion, or age. Treat everyone fairly and with respect."

_____ 7.3 Standard of Conduct: All Participants, Employees, Contractors, EH Market Managers and Members of the Board at the Market(s), public functions and meetings must: Be knowledgeable about their products (how they are used, grown or produced) and clearly communicate this to Customers. Be courteous, professional and presentable. Display products in a clean, presentable and attractive way. Be honest and conduct themselves at all times in a courteous and business-like manner. Dress and behave in an appropriate manner, including wearing shirts and shoes. Not use illegal drugs, drink alcoholic beverages, yell, heckle, swear, name call, make slanderous remarks, throw items, fight or participate in other offensive behavior. Treat others, including Participants, Employees, Contractors, Board Members, Customers, and Officials, with respect. Not sell any stolen or pirated items. These are prohibited for sale by any Participant at EH CFM(s)

_____ Any items related to or in support of Non-Profit Corporations, Community Groups and School Clubs for fundraising purposes may be sold or given away without the approval of the EH Market Manager. No items may compete with products offered for sale by a Certified Producer, Fisherman, Seafood Broker, Food Purveyor or Participant. Selling select products is permitted on a limited basis.



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_____ PARTICIPANT APPROVAL: Each Participant must reapply and be approved each year for participation in each Everyone's Harvest Certified Farmers' Market. The decision to approve a Participant to participate in an Everyone's Harvest Certified Farmers' Market is made by the Executive Director or the Board of Directors with recommendations from the Market Manager

_____ Participants are responsible to furnish Everyone's Harvest with copies of current required documents from the city, state, county and federal government for applicable activities the Participant conducts at the Market(s). It is the responsibility of every Participant at every Market to post their current required documents.

_____ Participants shall arrive at least 30 minutes before the start of the EH CFM(s). No Participant may leave the EH CFM(s) before the EH CFM(s) closes without permission. Leaving early may cause the Participant to be excluded from future EH CFMs. A Participant is not allowed to enter the EH CFM(s) after EH CFM(s) starting time without EH Market Manager approval and supervision. All Participants must notify the EH Market Manager if they are going to be late and will not be able to enter and set-up their stall before the required time. Auto and truck flow must not endanger pedestrians.

_____ Participants entering the EH CFM(s) area must drive very carefully and always under 3mph. If a Participant needs to move any cones or barricades to get their vehicle in or out of the EH CFM area, they must be immediately replaced after entering or exiting. If any Participant does not follow the above procedure, they will be fined and/or subject to being excluded from selling at EH CFM(s).

I, _____ (print name), understand and will abide by Everyone's Harvest 2022 Rules and Regulations.

(signature)

(date)